

// A special meeting of the Council of the City of Lynchburg, recessed from August 29, was held on the 30th day of August, 2005, at 8:30 a.m., Eagle Eyrie Conference Center, Carl B. Hutcherson, Jr., President, presiding. The purpose of the meeting was to continue with City Council's annual retreat. The following Members were present:

Present: Dodson, Foster, Gillette, Helgeson, Johnson, Seiffert, Hutcherson 7

Absent: 0

// Mayor Hutcherson left the meeting at 3:15 p.m.

// During the second day of the retreat, City Council reviewed the progress report regarding the action items identified during the 2004 Annual Retreat and provided the following feedback for the upcoming year:

#### Stable Families

Focus on prevention -- Convener -- with United Way

1. NAN
2. Leadership role in convening service providers

#### Education

1. Ask School Board to identify top 10 issues
2. Collaborative Efforts (quantify potential savings)
  - Human Resources
  - Purchasing
  - Fleet
  - Financial Systems (software)
  - IT
  - Communications and Marketing
  - B & G – fields & facilities
  - Project Management / CIP
  - G.I.S.
  - Economic Development
  - Parks & Recreation

#### Economic Development

1. ED Strategic Plan implementation
2. Business development process – permitting, etc.

#### Community Environment

1. Lynchburg signs on 460/29
2. Regional Visitors Center - \$3.5m price tag

City Council then received performance measurements reports from the external service delivery departments, i.e., Community Planning and Development, Fire, Parks & Recreation, Police and Public Works and offered the following comments:

Community Planning & Development

- How responsive are we (time)?
- Ease of access to services, i.e., brochures.
- Survey people re: Do you need more information?
- Known contacts who can answer questions.
- Benchmark against other communities (survey).

Fire / EMS

- Advanced Life Support -- Average response time [later reported as 5.24 minutes]

Parks / Recreation

- Increase sponsorships/partnerships with civic clubs, businesses, churches, etc.
- Measure potential use of space against actual use of space.
- Measure revenues generated by vendors.

Police / Animal Warden / LynCOM

Police

- Measure/report reported crime.
- % of cases closed
- Clarify the type of response measured in goal 3.

LynCOM

- Needs new measures.

Public Works

Buildings & Grounds

- Maybe benchmark against national or Virginia First Cities.
- Adjust targets for inflation.

Engineering      % of required inspections completed on time

- Improve goal 2 stormwater statement (clarify).
- Consider adding other inspection goals (signs, arms, etc.)

GIS

- Measure/report whether goals are achieved 100% of the time.
- # requested / # fulfilled .

Streets

- Identify/benchmark goal on pavement rating .

Solid Waste

- Concern with courts and enforcement of decal/tags.

Utilities

- CSO – list total # of overflow points.
- Look at automated meter reading.
- Education regarding sewer cap .

// City Council discussed the FY 2006-2010 Capital Improvement Program in relation to the City's Debt Management Policy, Projected Debt Capacity, and FY2006-2010 Project priority list, and identified the following projects that needed further discussion:

- J & D Court – old Federal Court House
- Museum annex
- City Cemetery Parking
- Carter Glass
- Market Deck
- Downtown \$
- City Stadium Renovation
- New Trail Development
- Community Recreation Center
- Ardmore/Tenbury access
- Transportation – all #5's

Council Member Gillette stated that he would like to have a better view of how School projects are integrated with each other to ensure that capital dollars are being used as efficiently as possible.

// Council then had a discussion regarding the proposed Airport Commerce Park and a Regional Airport Authority. City Manager Kimball Payne informed that the Airport Commerce Park Project Advisory Committee has agreed that there can be no further discussion of developing the park under regional airport authority until City Council gives an indication of its interest in pursuing that path. Mr. Payne went on to say

that the Committee has identified two basic alternatives for the development of the commerce park, i.e., under a regional airport authority as recommended by the committee or by the Industrial Development Authority of Campbell County and the City of Lynchburg working together but independent of airport operations. In response to questioning, Mr. Payne stated that the City would retain the property where the Fire and Police Training facilities are located. Council discussed the issues, pros and cons and reached consensus to continue to look at developing an airport authority. Mr. Payne explained that this item would be scheduled for a future work session for further discussion. Council Member Seiffert stated that he would like to receive a map showing all of the property under consideration prior to the next work session.

// The meeting was recessed at 5:13 p.m. to September 1, at 12:30 p.m., to conduct interviews with candidates for a vacancy on the Lynchburg School Board.

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Clerk of Council